



## Meeting Minutes: June 16, 2025

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Project "EU partnership to protect agricultural land in the face of climate and environmental challenges. Caring for future generations" (ProLand)

Project KA220-HED - Cooperation partnerships in higher education  
Reference number: 2024-1-PL01-KA220-HED-000252809

**Date:** June 16<sup>th</sup> 2025

**Time:** 9:00 am

**Venue:** MsTeams

**Participating partners:**

1. Slovak University of Agriculture in Nitra
2. Università Degli Studi Roma Tre
3. Universidad de Almeria
4. Taras Shevchenko National University of Kyiv
5. Poznan University of Life Sciences

**Moderator of the meeting:** Izabela Lipińska, project coordinator

**Minutes taker:** Izabela Lipińska, project leader

**Photos/video:** Izabela Lipińska

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## Agenda

### Meeting (online MsTeams) June 16 th, 2025

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#### **I. Master's seminars**

1. Proposition of proposed schedule and objectives of master's seminars
2. Developing common rules and the course of meetings within the seminars
3. Discussion of project requirements regarding the activity of supervisors and students during seminars and the preparation of the master's thesis

#### **II. Summer School NITRA**

1. Presentation of final summer school program
2. The approval of the program- ProLand academic board vote
3. Information concerned with status of student recruitment and event promotion (deadline, criteria, website/social media)

#### **III. Newsletter/flyer**

#### **IV. Activities in 2nd part of 2025**

#### **V. Outcomes – Rome conference and workshop date**

#### **VI. Management issues (social media, budgets, spendings)**

## 2. Minutes

### Summary:

The meeting focused on the master thesis arrangements, planning of a summer school in SUA and the progress of the project.

The discussion focused on the framework and organization of master thesis seminars, with Monika Jakubus proposing a four-seminar format that includes an introductory session on literature reviews and research hypotheses, a methodology seminar, a results presentation seminar, and a concluding seminar that emphasizes in-depth analysis. Each presentation is suggested to last at least 30 minutes, followed by a 10-minute discussion, all conducted in English. Izabela Lipińska contributed by highlighting the variability of the methodology section based on different fields of study.

Izabela Lipińska highlighted the need for each university to promote one student. Various participants provided their current student counts. Maria Jose Cazorla Gonzales reported on the current number of students working on their theses. Giuseppe Spoto raised concerns about the possibility of sending fewer students than required and the inclusion of external experts, while the flexibility of the thesis structure was acknowledged.

The summer school program was also a key topic. Izabela Lipińska and Monika Jakubus reviewed the summer school program and its resolution, confirming that all universities must have four students, with some participating online due to the situation in Ukraine.

Izabela Lipińska confirming the recruitment process and Monika Jakubus noting the application deadline. Recruitment is ongoing, and updates on student numbers were requested from various participants, including SUA and Roma3. The group discussed the preparation of teaching materials, agreeing on a deadline of August 20th, and the necessity of having these materials ready two weeks prior to the event. Each presentation is to include at least 15 slides and 5 pages of accompanying text. Partners have to include projects' activities and decide the contents/topics for international groups. Total 4-5 (depending of Ukrainian students participation).

Izabela Lipińska discussed the release of the first newsletter and the creation of a callers list for stakeholder distribution. She mentioned that six newsletters will be prepared, with contributions from partners, and stressed the necessity of increasing social media presence through likes, tweets, and followers. Additionally, each partner is required to publish two scientific articles linked to the project.

Izabela Lipińska emphasized the importance of preparing for World Soil Day, scheduled for December 8th, by organizing workshops at universities. She proposed hosting a four-hour workshop on that day and suggested planning another workshop beforehand. Additionally, she mentioned a competition for high school and primary school students to create art related to soil, aiming to raise awareness and involve younger participants.

Additionally, updates on the LiLAC project were provided. Izabela Lipińska outlined the timeline for the LiLAC project and requested proposals for its management starting September. She highlighted the need for timesheets and short reports from team members, particularly noting that some submissions were still pending. The discussion then shifted to social media strategies, with Antonella Brandonisio suggesting a calendar for posts.

### 3. Decisions

No.	Decisions / Tasks	Deadline	Responsible person, institution
1.	Co-work with Maria Jose on SS's materials (PPT, Manual, Syllabus, methods-proposal) template	June	Izabela Lipińska, PULS
2.	Preparation of the contract and learning agreement for teaching mobility for each teacher participating in the summer school (and the same for students). Regulation of the participation	Before each SS	Each partner regarding domestic students and Izabela Lipińska prepare general docs
3.	Each SS organizer has to prepare the electronic welcome guide to students before the summer school starts.	Before each SS	Each SS organizer
4.	Each partner continues the recruitment procedure	ASAP	Each Partner
5.	Each partner has to activate one student preparing master thesis and start joined seminars	Start in winter semester	Each Partner
6.	PULS will organize a meeting for all partners to explain the LILAC project and its elements.	<del>By the end of June</del> Still must be done	Izabela Lipińska, PULS
7.	PULS on will prepare the proposal of student's projects related to the SSs	By mid June – still must be done	Izabela Lipińska, PULS
8.	PULS will prepare and distribute the ProLand flyer. Each Partner has to make the translations	ASAP – still must be done	Izabela Lipińska, PULS
9.	Each university will be responsible for social media posts starting with Roma3.	By the end of July	Antonella Brandonisio, Roma3
10.	Each month responsible university will send info for social media to Antonella to prepare the graphs – we try for the first pilot month	2 actions/week	Antonella Brandonisio, Roma3 Each university within the designed month
11.	Each partner has to distribute among stakeholders ProLand first Newsletter – according the self-created mailing list (must be included in the Sharepoint)	ASAP	Each Partner
12.	The template for the seminars will be prepared	September	Monika Jakubus, PULS

### 4. List of participants

**Meeting title:** Project Partners Meeting

**Dates:** June 16th, 2025

**Venue:** MsTeams

No.	Name <sup>1</sup>	Surname	E-mail	Position, Organization	Signature
1	Izabela	Lipińska	Izabela.lipinska@up.poznan.pl	Poznań University of Life Sciences	Online
2	Monika	Jakubus	Monika.jakubus@up.poznan.pl	Poznań University of Life Sciences	Online
3	Maria Jose	Cazorla Gonzales	mcazorla@ual.es	Universidad da Almeria	Online
4	Anna	Bandlerova	anna.bandlerova@uniag.sk	The Slovak University of Agriculture in Nitra	Online
5	Zuzana	Bohátová	zuzana.bohatova@uniag.sk	The Slovak University of Agriculture in Nitra	Online
6	Giuseppe	Spoto	giuseppe.spoto@uniroma3.it	Università degli Studi di Roma Tre	Online
7	Antonella	Brandonisio	antonellabrandonisio@hotmail.it	Università degli Studi di Roma Tre	Online
8	Volodymyr	Nosik	vnosik@ukr.net	Taras Shevchenko National University of Kyiv	Online
9	Alina	Nowotarska	Alina.nowotarska@up.poznan.pl	Poznań University of Life Sciences	Online
10	Morgan Eleanor	Harris	morganeleanor.harris@uniroma3.it	Università degli Studi di Roma Tre	Online

**Representative from the receiving organisation:** name, surname and position

**Signature** \_\_\_\_\_

<sup>1</sup> All personal data contained in this document is collected during the implementation of the Erasmus + Program (2021-2027), according to the European Commission's regulations. These will be stored and processed by Program Beneficiary Organizations, NA, EC in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and the free movement of these data and repealing Directive 95/46 / EC (General Data Protection Directive - GDPR). The beneficiary organizations of the Program, EC, NA will store and process these data according to Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices, and agencies and on the free movement of such data (repealing Regulation (EC) No 45/2001). During the event, photographs and / or films will be taken for purposes of promoting and disseminating the results of Erasmus + funded projects. The materials will not affect your personal or institutional image. By signing your presence list you consent to being filmed and / or photographed for the aforementioned reasons.

## 5. Photos

Screen Shots (16/06/2025).

